



Maricopa County
Environmental Services

Subdivision Infrastructure & Planning Program Application Requirements

Request for Approval to Construct

- _____ Transmittal cover letter explaining request and listing attachments.
- _____ Completed Application for Approval to Construct and/or Provisional Verification of General Permit Conformance for Water/Wastewater Facilities form.
- _____ Engineered plans for review, sealed and signed (1 copy).
- _____ Engineering plan review fee - refer to Subdivision Infrastructure and Planning Program Fee List (revised 6/30/03).
- _____ For water lines: design report and calculations that are signed and sealed by an engineer.
- _____ For sewer lines:
 - _____ a signed statement by owner of sewage treatment facility and/or the owner of the sewage collection system affirming compliance with R18-9-E301.C and verification of operation and maintenance plan (including a 24 hour emergency phone number) if project has a design flow of more than 10,000 gallons per day.
 - _____ design report and calculations that are signed and sealed by an engineer.

Request for Approval of Construction

- _____ Transmittal cover letter explaining request and listing attachments.
- _____ Completed form: Approval of Construction and/or Verification of General Permit Conformance.
- _____ Cover sheet of signed and sealed As-Built plans. Full set must be available upon request in accordance with R18-4-507.2, R18-4-508 Record Drawings and Part E Type 4 General Permit R18-9-E301.E.
- _____ Potable water systems - test results including, but not limited to pressure and bacteriological test data.
- _____ Sewage collection systems - test results including, but not limited to deflection, leakage and uniform slope test data.
- _____ Reclaimed water distribution systems - test results including, but not limited to pressure test data.

Approval of Sanitary Facilities for Subdivision Certificate (aka Health Cert)

- _____ Transmittal cover letter explaining request and listing attachments
- _____ Copy of MCESD Application (3 pages)
- _____ Copy of the final recorded plat (please fold to 8 1/2 X 11 size)
- _____ If septic subdivision - soils test required
- _____ Fee (see fee list - revised 6/30/03)
- _____ Copy of the recorded CC&R's, if water and sewer are owned by HOA.

**** If your Subdivision is in the City of Phoenix, you must also include the following**

- _____ Signed copy of the water and sewer line plans that were approved by the City of Phoenix
- _____ Copy of the Certificate of Approval to Construct water and sewer line issued by City of Phoenix

***** The Department reserves the right to request additional information *****

**** NO APPLICATION WILL BE ACCEPTED UNLESS FULLY COMPLETED ****

DO NOT ALTER MCESD's APPLICATION